

BENMAR PASSPORT AND VISA SERVICE LTD

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PRIVACY POLICY STATEMENT

LAST UPDATED 12/06/2018

Benmar Passport and Visa Service Ltd (hereafter referred to as “the company” “us” “we” or “our”) will collect and record personal information for the purpose of providing our service. The majority of this information will be of a general nature but occasionally we may need you to provide information of a sensitive nature. This document informs you of our policies regarding the collection, use and disclosure of personal information we receive. We use your personal information only for providing the service you request and that information will at all times be handled and safeguarded in compliance with the EU General Data Protection Regulations.

Information Collection and Use

While using our service we may ask you to provide us with certain personally identifiable information that can be used to contact or identify you. Personally identifiable information may include, but is not limited to your: name, contact details, travel plans, payment details.

We will only collect and record personally identifiable information which you provide and in providing it you consent to our use of that information, we also have a lawful basis for processing such personal data in order to perform our contract with you. We will never approach any third party for personally identifiable information about you.

If you fail to provide personal data

Where we need to collect personal data by law, or under the terms of a contract we have with you, and you fail to provide that data when requested, we may not be able to perform the contract we have or are trying to enter into with you (for example, to provide you with goods or services). In this case, we may have to cancel a product or service you have with us but we will notify you if this is the case at the time.

Log Data

We do not collect or record any information that your browser sends when you visit our website.

Communications

We may use your personal information to contact you only for the purpose of progressing your application. We will not contact you with newsletters or marketing and promotional materials.

Cookies

Cookies are files with a small amount of data which may include an anonymous unique identifier. Cookies are sent to your browser from a website and stored on your computer’s hard drive. We do not use cookies.

Security

The security of your personal information is important to us, but no method of transmission over the internet, or method of electronic storage, is completely secure. We use commercially available means to protect your information.

Disclosure

We will never disclose your personally identifiable information to any third party other than one directly involved in providing the visa or passport you have engaged us to obtain.

Changes to this privacy policy

We reserve the right to update or change our privacy policy at any time. You should check this privacy policy periodically. If we make any material changes to this privacy policy we will notify you by placing a prominent notice on our website.

Contact us

If you have any questions about this privacy policy please contact us.